Microsoft Add-In

Microsoft Developer Testing Instruction

- 1. Make sure the Manifest.xml file has been downloaded for BCGateways
- From your browser access excel online and open the test_funds.xlsx file
 (download from www.bcgateways.com/tos)



Download documents

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MS Add-in FAQs & Testing

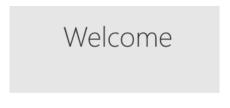
Excel File for Testing

- 3. In the home bar, under Insert, click on the Office Add-ins button
- 4. In the top right corner, click **Upload my Add-in**. Select the manifest file that was saved to your local desktop.
- 5. From the home bar, click the BCGateways icon.



6. On the Task pane, select https://bcg.bcgateways.info/signin from the drop down list.

Microsoft Add-In



Please sign in into BCG account to publish your data.



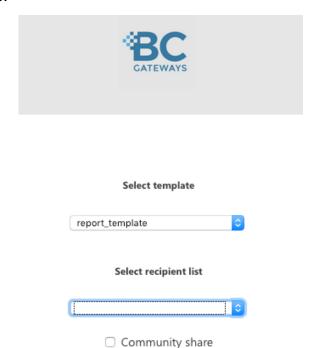
7. Underneath, enter your credentials

Microsoft Developers please use:

Username: BCGDemo@bcgateways.com

Password: Demo2020!

8.



Under Select Template, click the Type of File you're using, in this case, UnitPricing_Template.

- 9. From the recipient list drop down, Select **TestList**.
- 10. Click Publish.